

# St. Stephen's Vestry Meeting

## April 26, 2022

The meeting began at 7:15 and was held via Zoom.

**Present:** Craig Reynolds, Rev. Nina Pooley, Leah Luczynski, Angela Moon, Chris Plankey, John Garinther, Josie Ellis, Christina Wynn, Suzanne White, John Culver

**Welcome/Call to order and opening prayer:** Craig Reynold's called the meeting to order and Rev. Dr. Nina Pooley opened with a reflection from the book of Revelations.

**Clerk report:** Angie Moon

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- Josie Ellis has asked Valerie Andersen if she would be the Safe Church coordinator. Valerie said that she would not like to.

**Approval of Minutes:** Craig moved and John Culver seconded and the Vestry voted to approve the minutes from the March 26, 2022 Vestry meeting. Vestry were all in favor.

**Treasurer's Report:** Leah Luczynski : .Leah reported that as of March, we are still looking good. Leah updated the financial graphs to also show the budgeted amount. Leah mentioned that we might have to vote quarterly, to approve the quarterly treasurer's report. Craig moved and John Culver seconded, all approved. The heating expenses were significant. The organ needs repairs running about \$7000.00; it hasn't had regular maintenance for the last few years so this is not surprising.

**Rector's Report** - Rev. Dr. Nina Pooley:

- a. Feedback around Holy Week events. Kids packets went out on Easter to 20 children.
- b. We are discontinuing the relationship with BCARC. There were concerns about staff safety, and the building needing more service. Some questions arised about next steps: Who needs to be in charge of this? What list of needs do we have for cleaning? We need some of the big cleaning, high dusting of the rafters in church.
- c. Adult Ed: Formation—Action oriented model, Nina wants more opportunities for connections. She wants everyone feeling connected, whether at home, still isolated, or not. Adult play day is a great suggestion. Project once a month, this makes more sense. Craig Reynolds said, “ the secret sauce is just getting together.”

**Warden’s report:** Craig Reynolds/Josie Ellis:

See the report in the Vestry folder.

Thank you Erin, Tom Dillon, and John Garinther for the work with the grant proposal to protect the stained glass windows.

The next Vestry meeting will be moved up a week because Nina is participating as a voting secretary for the house of deputies in an Episcopal Church meeting.

**Other Business:**

**Property report:** Chris Plankey/John Garinther: John said the property committee is meeting this week. The Grant awarded us some help, at least 80% of what we asked for to preserve the stained glass windows. We will have to pull some

additional funds. We need to contact Mass. Historical Society with a letter of intent or to request this project. John asked if we should have a lawyer write this? It should come on Church letterhead. Thank you Erin Sullivan for the grant proposal, Tom Dillon for the idea, and thank you John Garinther for the amazing presentation.

Spring work day on Saturday. John has tasks organized and broken down.

**Stewardship:** Wendy Webster Coakley: She will update us next Month

**Action items:**

1. Keep D.N. and WWC in prayers
2. Think about looking into Zoom Safe church training and responsibilities for a safe church officer.
3. Adult ed activity/groups: email Nina or Craig or Josie, to get these ideas going. Want to get these going in May!
4. Let D.N. and W.W.C. know about the date of the 17th for the next Vestry meeting.

**Closing:** Nina+ closed with a prayer from St. Augustine of Hippo. The meeting was adjourned at 8:40.

Respectfully submitted,

Angela Moon

