

Praesidium Academy Quick Start Guide

To Enroll:

1. Go to <https://www.praesidiumacademy.com/redeem>
2. Fill in your contact information including First Name, Last Name, Email Address, and desired Password.
3. Enter the appropriate registration code for St. Stephen's: **reg-diowmass-413-ststephenspittsfield**
4. Click **Validate** to confirm registration code.
5. Click the checkbox to agree to the Terms & Conditions.
6. Click **Redeem**.
7. Write down your user login and password for future reference.
8. Answer the **Registration Questions** about your status and role within the organization.
9. Click **Save & Continue**.
10. To begin taking training immediately, scroll down and click a course to start the content.

If you have any questions, please contact our Support Team at support@praesidiuminc.com or 817-801-7773.